



AITKIN COUNTY BOARD OF COMMISSIONERS

February 28, 2023	9:00 a.m.	Government Center Board Room
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Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Brittany Searle	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund Remove item 5A

1.D No Citizens Public Comment

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

February 14, 2023 - February 27, 2023

B) Approve County Board Minutes-

February 14, 2023

C) Approve Electronic Funds Transfers

Total	\$900,364.67
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D) Approve Commissioner's Vouchers

	General	RB	HHS	State		
	\$90,618.52	\$82,857.37	\$23,127.04	\$195.00		
	\$9,878.50	\$17,338.34	\$7,473.45	\$14,385.94		
				Total		\$245,874.16

E) Approve Auditor Vouchers-

Auditor Warrants Paid 02.10.2023

	Reserves	RB	Forest	Township	
	\$37,440.00	\$11,971.18	\$10,350.00	\$99.84	
				Total	\$59,861.02

F) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.08.2023

	General					
	\$1,500.00					
					Total	\$1,500.00

G) Approve Manual Warrants/Voids/Corrections-

MTG Reg and Deed Tax - January 2023

General	\$0.07	State	\$40,563.38				
						Total	\$40,563.45

H) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.14.2023

General	\$208.34						
						Total	\$208.34

I) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.15.2023

General	\$15.15						
						Total	\$15.15

J) Approve Manual Warrants/Voids/Corrections-

FSA Claims 02.17.2023

General	\$1,190.10						
						Total	\$1,190.10

K) Approve Auditor Vouchers-

Auditor Warrants Paid 02.24.2023

General	\$23,654.25	RB	\$452,509.14				
						Total	\$476,163.39

L) Approve-

CAPS Bank Account

M) Adopt Resolution-

2022 Annual Apportionment of Forfeited Tax Sales

Resolution # 20230228-019

N) Adopt Resolution-

SR Donation - City of Hill City

Resolution # 20230228-020

Regular Agenda

Jennifer Erdmann, CCAP - Lakes & Pines Emergency Services Program Manager

Motion to:

Adopt Resolution - Family Homeless Prevention Assistance Program RFP

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
Resolution #	20230228-021

Travis Leiviska - District 3 County Commissioner

Informational Only

Discussion Only - 2nd Amendment Resolution

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

Jessica Seibert – County Administrator

Informational Only

2022 Year End Budget Review

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

Administrator Updates

Monthly MACA Call, AMC Legislative Conference, FEMA, Congressionally Directed Spending,

Committee Updates

AEOA, AMC Legislative Conference, MRC, Snake River Watershed, HHS Advisory, AIS, TZD, Economic Development Authority

Motion to Adjourn

Motion made at 12:04 p.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund
Next Meeting: Tuesday, March 14, 2023

J. Mark Wedel

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 28, 2023

By Commissioner: Westerlund

20230228-019

Apportionment of 2022 Tax-Forfeited Funds

WHEREAS, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with said law, the County Board set aside thirty (30) percent of the remaining receipts to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of county parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Commissioner Leiviska moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28th day of February 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 28^h day of February 2023

Jessica Seibert

Jessica Seibert – County Administrator

